

DESOTO COUNTY BOARD OF SUPERVISORS

BOARD MEETING MINUTES

JESSIE L. MEDLIN, PRESIDENT, PRESIDING

March 29th, 1999

A. CALL TO ORDER

The March 29, 1999, meeting of the DeSoto County Board of Supervisors was called to order by Supervisor Jessie Medlin of DeSoto County.

Deputy Sheriff Phil Cottam of the DeSoto County Sheriff's office was present and did open the DeSoto County Board of Supervisors meeting in a regular session to hear any and all business to come before the Board. The following were present:

Jessie Medlin-----District 1
Eugene C. Thach-----District 2
James D. Pearson-----District 3
John Caldwell-----District 4
Tommy Lewis-----District 5
W. E. "Sluggo" Davis-----Chancery Clerk/County Administrator
Deputy Sheriff Phil Cottam----Sheriff of DeSoto County
Bill Austin-----Board Attorney

B. INVOCATION

The invocation was presented by Supervisor Eugene Thach.

C. OLD BUSINESS

1. Appointment - Horn Lake Library Board - District 3

This item was held over until April 5th, 1999. ****See Exhibit C.1****

2. Old Cub Lake Road

This item was held over until April 5th, 1999. ****See Exhibit C.2****

3. Olive Branch School Road

The Road Manager, Kenny Gunn and Robert Earl Phillips of the Board of Education appeared before the Board of Supervisors with a letter from Superintendent of Education, Jerry Baird requesting the County to overlay and improve the shoulders of the service/connector road on school property between Olive Branch Middle School and Chickasaw Elementary School. The Board of Education will reimburse the County for the cost of this project.

Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to add the Olive Branch School Road to the 1999 overlay project upon an affirmative vote of the Board of Education to reimburse the County for this project. The **motion passed** by a unanimous vote. ****See Exhibit C.3****

ITEM C.4, CONTINUED,

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4. Dilworth Lane Overlay

Robert Earl Phillips of the Board of Education presented a request to the Board of Supervisors requesting improvements of an turning lane with overlay on Dilworth at McIngvale Road.

Supervisor Jessie Medlin asked Road Manager Kenny Gunn what cost would be involved in this project. Kenny Gunn responded, the approximate cost involved would be between \$ 20,000.00 to \$ 30,000.00 for this project.

Supervisor Eugene Thach said he questioned the Board placing an overlay on a city road. Supervisor John Caldwell said the Board of Supervisors have set priorities on roads, and now the Board is adding roads in the city. Supervisor Eugene Thach asked if the city would be paying for this overlay project. Kenny Gunn said the Mayor of Hernando did not consider this to be a city road.

Supervisor John Caldwell said the city should be reminded Dilworth Lane is a city road, not a county road. The Board discussed their desire to help the Board of Education.

Supervisor Tommy Lewis made the motion, and Supervisor Jessie Medlin seconded the motion to add Dilworth Lane to the 1999 contract. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	No
James D. Pearson-----	No
John Caldwell-----	Yes
Tommy Lewis-----	Yes

Supervisor Eugene Thach explained his descending vote was because he questions ownership of the road and the county's responsibility to maintain a county road.

****See Exhibit C.4****

5. Tina Drive

This item was held over until April 5th, 1999. ****See Exhibit C.5****

6. Approval - Pole Relocation at Rubbish Pit

Supervisor Jessie Medlin notified the Board of Supervisors, Jim Bearden received a quote of \$ 24,952.36 from Northcentral Electric Power Association to relocate poles at the rubbish pit. Supervisor Medlin said he has spoken with Bob Deavers of Northcentral Electric Power Association and Mr. Deavers said there maybe other options afforded to the County instead of relocating these poles with a possible cost savings.

Supervisor Jessie Medlin said Mr. Deavers would be in contact with Jim Bearden to schedule a meeting in connection with the pole relocation options at the rubbish pit.

At the recommendation of Supervisor Medlin, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to hold this item over until a meeting can be scheduled between Jim Bearden and Bob Deavers in connection with the pole relocation of the rubbish pit and recommendations brought before the Board of Supervisors. The **motion passed** by a unanimous vote. ****See Exhibit C.6****

ITEM C.7, CONTINUED,

7. Approval to pay Medical Cost for Prisoner

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This item was held over until April 5th, 1999. ****See Exhibit C.7****

8. Approval to pay certain bills for EMS through Circuit Court

Vanessa Lynchard presented the following invoices for EMS to be presented to Circuit Court for approval of payment:

Vendor	Location	Invoice#	Invoice Amount
NexAir	Lewisburg	908924	31.84
	DeSoto Co EMS	948653	251.10
Phillips 66 Co	Walls	613-412-671-0	674.96
AmeriGas	Eudora	029090	516.76
	DeSoto Co EMS	029609	146.09
Hole in the Wall	Eudora	68951	272.43
	Eudora	68952	188.69
Baptist Memorial	Lewisburg	ALS Order	153.00

Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to approve the above EMS invoices to be sent for approval through Circuit Court by Bill Austin. The **motion passed** by a unanimous vote. ****See Exhibit C.8****

9. Budget Amendment - Health Department

Supervisor Eugene Thach made the motion, and Supervisor John Caldwell seconded the motion to hold this item over until April 5th, 1999. The **motion passed** by a unanimous vote. ****See Exhibit C.9****

D. NEW BUSINESS

1. Approval of Countywide Copy Machine Contracts

a. Acceptance of Ikon of Mississippi

Vanessa Lynchard presented the tabulation on the proposals for the copiers for DeSoto County for approval by the Board of Supervisors. Vanessa said the purpose of these proposals was to get the contracts on a schedule to expire at the same time. To do so on state contract would not be cost effective. Vanessa said she is recommending Ikon of Mississippi as they are the low bidder.

Vanessa said there were four (4) other contracts in the county that were not listed. She said these were omitted in error as the contracts were not on record in the County Administrator's office. Of these contracts, one vendor was not awarded the opportunity to submit proposals on the copiers. Vanessa said Linda Aldridge of Justice Court has requested retaining the services of Northwest Office Machines for the copier at Justice Court, because they did not have an opportunity to get the contracts on a county wide basis, Vanessa Lynchard said she recommends leaving the Justice Court contract with Northwest Office Machines.

ITEM D.1.a, CONTINUED,

Supervisor John Caldwell said Ikon of Mississippi bid is lower than state contract. Supervisor Jessie Medlin asked if copiers would be replaced as the contracts expired.

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Vanessa replied, yes.

At the recommendation of Vanessa Lynchard, Supervisor John Caldwell made the motion, and Supervisor Jessie Medlin seconded the motion to approve the acceptance of Ikon of Mississippi as the low proposer for copiers, and to approve the request for retaining the services of Northwest Office Machines for the copier at Justice Court. The **motion passed** by a unanimous vote. ****See Exhibit D.1.a****

b. Approval of contract in Planning Commission

At the recommendation of Vanessa Lynchard, Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve the contract with Ikon of Mississippi for a Canon 6035 copier, for thirty-eight (38) months in the amount of \$ 208.00 per month for Planning Commission. The **motion passed** by a unanimous vote. ****See Exhibit D.1.b****

c. Approval of contract in Tax Collector (2)

At the recommendation of Vanessa Lynchard, Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve the contract with Ikon of Mississippi for a Canon 6330 and Canon 6230 copiers, for thirty-eight (38) months in the amount of \$ 135.00 per month, per copier for the Tax Collector's office. The **motion passed** by a unanimous vote. ****See Exhibit D.1.c****

2. Dale Thompson - Budget Amendments

a. Circuit Clerk

Comptroller, Dale Thompson, explained the Board of Supervisor's previous approval to purchase voter registration software from Circuit Court fees will reduce these revenues to the general fund. Therefore, Dale Thompson recommended the following mentioned budget amendment.

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the motion to approve the budget amendment for the Circuit Clerk under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	001-152-554	reduce consultant fees	\$ 7,000.00
Increase	001-180-936	computer software/election exp	\$ 7,000.00

The **motion passed** by a unanimous vote. ****See Exhibit D.2.a****

ITEM D.2.b, CONTINUED,

b. Tax Assessor

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In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve the budget amendment for the Tax Assessor under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	001-103-402	deputies salaries	\$ 7,600.00
Increase	001-103-594	contract services	\$ 7,600.00
Lower	001-103-468	insurance	\$ 2,500.00
Increase	001-103-501	postage	\$ 2,000.00
Increase	001-103-571	dues & subscriptions	\$ 500.00
Lower	001-103-934	office furniture & fixtures	\$ 114.00
Increase	001-103-933	office machinery & equipment	\$ 114.00

Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve the contract between Jeffrey Lynn Fitch as an appraiser for real property in the amount of \$ 100.00 per day as recommended by Parker Pickle, DeSoto County Tax Assessor.

Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve the contract for Macon Mapping Company, as a tax mapping trainer in the amount of \$ 150.00 per day as recommended by Parker Pickle, DeSoto County Tax Assessor.

The **motion passed** by a unanimous vote. ****See Exhibit D.2.b****

c. Metro Narcotics Forfeitures

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the motion to approve the budget amendment for the Metro Narcotics Forfeitures under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	105-227-937	radio purchase	\$ 500.00
Increase	105-227-545	repairs to other equipment	\$ 500.00

The **motion passed** by a unanimous vote. ****See Exhibit D.2.c****

ITEM D.2.d, CONTINUED,

d. Building Maintenance

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In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to approve the budget amendment for the Building Maintenance under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	001-151-660	horticulture supplies	\$ 156.00
Lower	001-151-662	floor tile & carpet	\$ 2,000.00
Lower	001-151-906	other improvements	\$ 12.00
Increase	001-151-502	phone	\$ 1,000.00
Increase	001-151-580	pest service	\$ 1,000.00
Increase	001-151-584	tags & inspections	\$ 12.00
Increase	001-151-930	purchase of truck	\$ 156.00
Increase	001-000-383	revenue from insurance claim	\$ 1,579.00
Increase	001-151-663	roofing supplies District 4 barn	\$ 1,579.00

The **motion passed** by a unanimous vote. ****See Exhibit D.2.d****

e. Department of Human Services

Dale Thompson presented a request for a budget amendment for Department of Human Service. County Administrator, David Armstrong asked why they contract for shredding. Dale Thompson said the amount of shredding warrants the contract.

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code, the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the motion to approve the budget amendment for the Department of Human Services under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Lower	001-450-933	office machinery & equipment	\$ 500.00
Lower	001-454-654	custodial supplies food stamp dept	\$ 300.00
Lower	001-454-543	repairs to other equipment	\$ 200.00
Increase	001-450-581	other contract service	\$ 1,000.00

The **motion passed** by a unanimous vote. ****See Exhibit D.2.e****

ITEM D.2.f, CONTINUED,

f. Board of Supervisors

In accordance with the provisions set forth in Section 19-11-11 of the Mississippi Code,

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the Board of Supervisors did discuss an amendment to the budget for the Fiscal year beginning October 1, 1998, and ending September 30, 1999. At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to approve the budget amendment for the Board of Supervisors under the provisions of Mississippi Code of 1972, Annotated, Section 19-11-19 as follows:

Increase	001-100-475	travel out of county	\$ 1,500.00
Increase	001-100-476	meals & lodging	\$ 1,000.00
Increase	001-100-479	travel out of state	\$ 6,000.00
Increase	001-100-570	fidelity bond	\$ 280.00
Lower	001-100-554	consultant fees	\$ 8,780.00

The **motion passed** by a unanimous vote. ****See Exhibit D.2.f****

3. Investment of Surplus Funds

In accordance with Section 19-2-29 of the Mississippi Code, and which states that whenever any county shall have on hand any bond and interest funds, any funds derived from the sale of bonds, special funds, or any other funds in excess of the sums which will be required to meet the current needs and demands of no more than seven (7) business days, the Board of Supervisors of such county shall invest such excess funds.

At the recommendation of the Comptroller, Dale Thompson, Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to approve the investment of surplus funds to First American Bank, who was the high bidder that placed their bid as follows:

<u>DATE OF INVESTMENT</u>	<u>BANK</u>	<u>AMOUNT</u>	<u>RATE</u>	<u>DAYS</u>
03/25/99	First American	\$ 4,000,000.00	4.75	43
03/25/99	First American	\$ 1,950,000.00	4.80	180

The **motion passed** by unanimous vote.****SEE EXHIBIT D.3****

4. Dale Thompson

a. Interfund Loan

The Comptroller, Dale Thompson presented a request to repay Interfund Loans to the Board of Supervisors for approval.

ITEM D.4.a, CONTINUED,

Ms. Thompson said she is requesting authorization to repay Interfund Loans as follows:

101-000-148	\$ 40,000.00	Volunteer Fire Dept.	10/26/98	General Fund
212-000-148	\$ 67,000.00	County Adm. Bldg	12/10/98	General Fund
		Interest & Sinking		

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112-000-148 \$300,000.00 Solid Waste 10/05/98 Self Funded
Insurance Fund

At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to authorize repayment of the Interfund Loans, and to authorize the clerk to write the check. The **motion passed** by a unanimous vote. ****See Exhibit D.4.a****

b. Adoption of purchase procedure for items less than \$ 100.00

The Comptroller, Dale Thompson said with the overview of problems from EMS regarding purchasing procedures, she is recommending a possible solution for items less than \$ 100.00.

Ms. Thompson said she is recommending the Board adopt a purchasing procedure for items less than \$ 100.00. Ms. Thompson said this issue was debated previously, and the Board of Supervisors chose not to elect this procedure.

Ms. Thompson said not all departments have a procurement card. Ms. Thompson said the accounting department has a check and balance in place to prevent problems with the procurement cards. Thompson said the problem is with departments not following purchasing procedures.

County Administrator, David Armstrong recommended the scheduling of a meeting with Ms. Thompson to discuss purchasing procedures, and will bring recommendations to the Board of Supervisors for approval.

This item was held over. ****See Exhibit D.4.b****

c. EMS - CPA approval

The Comptroller, Dale Thompson requested approval from the Board of Supervisors for Walls, Eudora, and Lewisburg Ambulance to retain previous CPA's to prepare 1998 year end tax reports, and to close out books for each location. Ms. Thompson also requested each service contract at the same rate paid previously.

At the recommendation of the Comptroller, Supervisor Eugene Thach made the motion, and Supervisor John Caldwell seconded the motion to authorize Walls, Eudora, and Lewisburg Ambulance to contract with previous CPA's to prepare 1998 year end tax reports; to close out books for each location, at a rate not to exceed the amount paid in the past for each location. The **motion passed** by a unanimous vote.
****See Exhibit D.4.c****

**5. Approval for Motor Vehicle Inspections & Authorizations for Clerk
to write the Check**

At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve the Motor Vehicle Inspections report in the amount of \$ 100.00, and to authorize the clerk to write the check. The **motion passed** by a unanimous vote. ****See Exhibit D.5****

ITEM D.6, CONTINUED,

6. Request for Cash - CDBG Nesbit Water

Vanessa Lynchard presented a request for cash in the amount of \$ 16,986.02 in connection with the Nesbit Water Project. Vanessa presented a letter of Final Acceptance Inspection from Nesbit Water Association in connection with this request for cash. This request for cash is to be paid from the grant funds. Vanessa notified the Board of

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Supervisors, the balance of the CDBG Nesbit Water will be paid from matching funds in the amount of \$ 36,811.85 on the claims docket.

At the recommendation of Vanessa Lynchard, Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to authorize the Board President to sign the request for cash in the amount of \$ 16,986.02, and to authorize the clerk to pay from grant funds. The **motion passed** by a unanimous vote. ****See Exhibit D.6****

7. Request for Authorization to Compile EPA Application - Joe Waggoner

Mr. Joe Waggoner of Waggoner Engineering, and Carl Ray Fur presented Amendment #1 to their Professional Services Agreement in connection with the Wastewater System Master Plan for approval by the Board of Supervisors.

Mr. Waggoner said Part A of the agreement would include the Scope of Work, detailing the Wastewater Program Definition along with the EPA Grant Application.

Mr. Waggoner said Part B of the agreement would include Project Support Services, which would support and assist DeSoto County in obtaining state and federal assistance to promote implementation of the wastewater program. Mr. Waggoner said these efforts would consist of interim financing, long term financing of the local share, coordination of federal, state, and local matching funds.

Mr. Waggoner said Part A of the Amendment would be at a lump sum cost of \$ 15,250.00, at forty-five (45) days for completion and Part B would be billed at an hourly rate. Mr. Waggoner said Waggoner Engineering would submit a budget for projected expenses for travel, manpower, etc., at the end of each month. Mr. Waggoner said today he is requesting authorization from the Board of Supervisors to Compile the EPA Application.

County Administrator, David Armstrong said it is his recommendation to the Board of Supervisors not to sign the authorization for Waggoner Engineering to Compile the EPA Application at this time. Rather, he would ask the Board to hold this approval until April 5, 1999.

Supervisor Jessie Medlin asked if \$ 15,250.00 is in the budget. Vanessa replied, this amount would require a budget amendment. Supervisor Jessie Medlin asked Mr Waggoner if a decision needs to be made on the options presented. Joe Waggoner said not at this time. Supervisor Tommy Lewis stated Part B would be needed. Supervisor John Caldwell suggested a ceiling on this amendment.

Mr. Waggoner notified the Board of Supervisors they are at liberty to add options. Supervisor Jessie Medlin asked if GIS can be included. Joe Waggoner said the Board does not have to make that decision yet.

Supervisor John Caldwell asked Mr. Waggoner the approximate cost to produce the NEMA document. Mr. Waggoner replied, at this time, he did not have this information. Mr. Waggoner said at this time it looks like all funding will be 75/25.

ITEM D.7, CONTINUED,

Mr. Waggoner said there are two (2) key steps to this issue, one (1) conform plans to the standards of GIS, and two (2) produce the NEMA document. Joe Waggoner said he and Mr. Fur have an appointment with DEQ on Thursday.

Carl Ray Fur said he was in Washington last week, and because Senator Cochran was out due to his father's death, he met with Senator Cochran's staff. Mr. Fur said it may be that

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the EPA will fund the project but they won't know for sure for a while. Mr. Fur said all requests will go to committee on March 31st.

County Administrator, David Armstrong asked if Waggoner Engineering has received a copy of the letter from Senator Cochran's office. Carl Ray Fur said they will not release the letter until they get a reply.

County Administrator, David Armstrong if it would be advantageous to meet them in Atlanta. Carl Ray Fur said it would not, as the decision will be made in Washington.

At the recommendation of the County Administrator, David Armstrong, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to take this issue under advisement. The **motion passed** by a unanimous vote.

****See Exhibit D.7****

**8. Making final acceptance by the State Tax Commission - Ad Valorem -
Exemption Part of the Minutes - Milwaukee Electric Tool Company**

Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion to approve a Resolution to accept the State Tax Commission's approval of the Ad Valorem Exemption for Milwaukee Electric Tool Company. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
James D. Pearson-----	Absent
John Caldwell-----	Yes
Tommy Lewis-----	Yes

****See Exhibit D.8****

9. Accepting approval of Ms. DECD for Deed to Hernando Boneless Beef

Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion of accepting approval of the Mississippi Department of Economic and Community Development to transfer the deed to Hernando Boneless Beef as part of the minutes. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
James D. Pearson-----	Absent
John Caldwell-----	Yes
Tommy Lewis-----	Yes

****See Exhibit D.9****

ITEM D.10, CONTINUED,

**10. Request to Advertise County Resources - Ms. Springtime Beauty Pageant -
May 1, 1999**

Vanessa presented a request to the Board of Supervisors from Lottie Hayes of the Olive Branch Shrine Ladies Auxiliary for the Miss Springtime Beauty Pageant, to be held on May 1, 1999. Ms. Hayes requested a \$ 25.00 donation to sponsor the Ms. Springtime Beauty Pageant.

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Supervisor Eugene Thach made the motion, and Supervisor Jessie Medlin seconded the motion to advertise DeSoto County Resources by contributing \$ 25.00 to the Ms. Springtime Beauty Pageant to be held on May 1, 1999. In accordance with Section 17-3-3, of the Mississippi Code of 1972, the Board of Supervisors did make a determination that the above request would advertise the resources and possibilities of DeSoto County and thereby advance the moral, financial and other interests of DeSoto County. The Board of Supervisors noted that a banner must be placed at the site or the name placed in the program, advertising the resources of DeSoto County. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Absent
Tommy Lewis-----Yes

****See Exhibit D.10****

**11. Travel Approval - NACo Meeting - 7/16/99 - 7/20/99 -
Bill Austin & David Armstrong**

Vanessa presented a travel request for Board Attorney, William Austin, and County Administrator, David Armstrong, to attend the NACo Meeting to be held in St. Louis, Missouri, the week of July 16th, 1999 through July 20th, 1999, for the Board of Supervisor's approval.

County Administrator, David Armstrong requested approval for Vanessa Lynchard to also attend the NACo Meeting, July 16th, 1999 through July 20th, 1999.

Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the motion, to approve travel for Board Attorney, William Austin; County Administrator, David Armstrong, and Director of Administrative Service, Vanessa Lynchard to attend the NACo Meeting to be held in St. Louis, Missouri, the week of July 16th, 1999 through July 20th, 1999. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

****See Exhibit D.11****

ITEM D.12, CONTINUED,

12. Chancery Court Allowances

Allowances for the Chancery Court Clerk were presented to the Board of Supervisors for the March, 1999, term in the amount of \$ 2,276.66. Supervisor Tommy Lewis made the motion and Supervisor John Caldwell seconded the motion to approve the Chancery Clerk Allowances pursuant to Section 25-7-9 of the Mississippi Code of 1972, Annotated. The **motion passed** by a vote as follows:

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Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

****See Exhibit D.12****

13. Law Library - Cancellation of contract - West Group

Vanessa presented a letter authorizing the return of the CD Rom Mississippi Cases and Statutes unannotated purchased from the West Group. Vanessa said the West Group has authorized cancellation of this contract and return pending the Law Library securing a computer system for the CD Rom’s.

Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve the cancellation of contract with the West Group and authorizing the return of CD Rom’s for credit until such time the Law Library can secure a computer system for the CD Rom’s. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

****See Exhibit D.13****

14. Bell South Mobility - Cancellation of contract - Sheriff’s Department

Vanessa presented a request of cancellation of the BellSouth Mobility contracts for the Sheriff’s Department. Vanessa said the Sheriff’s Department has a unique situation and has requested to manage the cellular service for their department. Vanessa said basically the Sheriff’s Department is on call 7days a week, twenty-four (24) hours a day, and they can take advantage of service specials for nights and weekend packages.

Vanessa said she had spoken with Robbie Riley of the Sheriff’s Department in connection with the cellular service however, the unique needs of the Sheriff’s Department was not taken into consideration. Further, Robbie would like to continue to manage the Sheriff’s Department cellular contracts. Vanessa said therefore, she is presenting a request for cancellation of the BellSouth Mobility contracts for the Sheriff’s Department for the approval by the Board of Supervisors.

ITEM D.14, CONTINUED,

Supervisor John Caldwell said he is sure Robbie Riley manages the cellular service well for the Sheriff’s Department, however, the Board of Supervisors intent is to save the County money and have one (1) centralized cellular service for the County.

Supervisor Jessie Medlin asked Vanessa if the cellular service was discussed with Robbie Riley of the Sheriff’s Department. Vanessa said, yes, she notified the Sheriff’s Department of the Board’s request to negotiate cellular service and that Robbie was interested if we get a better deal, however, due to the unique needs of this department, they are requesting to manage their own cellular service. Supervisor Jessie Medlin asked

Vanessa what carrier supplies cellular service to the Sheriff's Department. Vanessa said BellSouth Mobility is the carrier for the Sheriff's Department.

County Administrator, David Armstrong recommended the scheduling of a meeting with the Sheriff's Department to discuss the cancellation of contracts with BellSouth Mobility and returning with recommendations to the Board of Supervisors.

At the recommendation of County Administrator, David Armstrong, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to hold this item over pending recommendations to the Board of Supervisors. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
James D. Pearson-----	Absent
John Caldwell-----	Yes
Tommy Lewis-----	Yes

****See Exhibit D.14****

15. Resolution of Support - Countywide Utility District

Supervisor Eugene Thach made the motion, and Supervisor Jessie Medlin seconded the motion to accept the Resolution of Support of a Countywide Utility District for DeSoto County, Mississippi, as adopted by the City of Hernando into the minutes. The **motion passed** by a unanimous vote. ****See Exhibit D.15****

16. Pure Air Filter - Renewal of contract for Service & Filters - County Buildings

Vanessa presented a renewal contract with Pure Air Filter in the amount of \$ 205.50 per month for service and filters in County Buildings from April 1, 1999 through March 31, 2000.

Vanessa said she has spoken with Jim Bearden in connection with the Pure Air Filter contract and he is recommending renewal of this contract for service and filters for the County Buildings.

At the recommendation of Jim Bearden, Supervisor Jake Pearson made the motion, and Supervisor John Caldwell seconded the motion to renew the Pure Air Filter contract for service and filters for the County Buildings effective April 1, 1999 through March 31, 2000. The **motion passed** by a unanimous vote. ****See Exhibit D.16****

ITEM D.17, CONTINUED,

17. E-911 - Approval to execute sole source contract with Motorola Jessie Kennedy - Mark Brandt - LaVan Gates

LaVan Gates of E-911 requested approval by the Board of Supervisors to execute the contract with Motorola as a sole source on an upgrade to the existing mobile radio system, and to go out for bid in April for tower systems, and micro systems.

Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion authorizing to to execute the contract with Motorola as a sole source on an upgrade to the existing mobile radio system and to authorize to go out for bid in April or

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May for tower systems, micro systems, and shelters. The **motion passed** by a vote as follows:

Jessie Medlin-----	Yes
Eugene C. Thach-----	Yes
James D. Pearson-----	Yes
John Caldwell-----	No
Tommy Lewis-----	Yes

****See Exhibit D.17****

18. I-69 Update - Supervisor Eugene Thach

Supervisor Eugene Thach notified the Board of Supervisors he attended a I-69 Update on March 22nd, 1999, at the Peabody Hotel, in Memphis, Tennessee.

Supervisor Thach said Shelby County Mayor Rout attended this meeting and stated that Mayor Herenton of Memphis, Tn., the Memphis Chamber of Commerce, and his office had sent a resolution to Congress requesting the proposed I-69 come through the center of Memphis, Tn., using I-55.

Supervisor Thach said I-69 has been studied for the last eight (8) years, and at the March 22nd, 1999 meeting, he was hopeful information on he Mississippi river crossing, however, the committee is once again planning another study on this project.

Supervisor Eugene Thach said they are starting an STU (section of independent utility) study, and Supervisor Thach said in May, 1999 additional funds will be received, and he is in hopes once I-69 is complete, the Federal Highway Department will maintain the new MS 304.

Supervisor Eugene Thach said they will know in May whether we received the 44.6 million requested.

ITEM D.19, CONTINUED,

19. Declaring certain items as surplus/authorizing a public notice for equipment

The Road Manager, Kenny Gunn presented a list of items for approval by the Board of Supervisors to be declared as surplus to be placed in the Sale/Auction in Hernando from the Road & Bridge and contract information from Crenshaw Auction Company.

Mr. Gunn said items to be placed in the Sale/Auction are as follows:

Prop# 20031	Unit # 547
JCB Backhoe	Purchase date 10-11-85
S/N #14BN2D753129617	

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Prop# 20049	Unit #105
84 Ford F700 Dump Truck	Purchase Date 9-01-85
S/N # 1FDNF70H3EVA51341	

Prop# 20150	Unit # 582
JCB Backhoe 1400B	Purchase Date 9-01-90
S/N # 14BN21171332552/7	

Prop# 20160	Unit # 556
IH 584 Tractor	Purchase Date 5-02-84
S/N # 8009469	

Prop # 22094	Unit # 506
AGRI - Metal Bale Chopper	Purchase date 12-15-93
S/N # BC12427	

Was Prop # 22016 Unit # 22
87 Ford Van/Ambulance Purchase Date 10-26-87
S/N # 53412HHB86996
(Caught fire 1-26-98)

At the recommendation of Kenny Gunn, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to declare above items as surplus and to be added to the Sale/Auction. The **motion passed** by a unanimous vote.
****See Exhibit D.19****

Road Manager Kenny Gunn said the contract with Crenshaw Auction would be held April 24th, 1999 at a site located 3 1/4 miles east of Hernando on Holly Springs Road, at a commission rate of 7%. Mr. Gunn said all advertising would be paid by Crenshaw Auction.

At the recommendation of the Road Manager, Kenny Gunn, Supervisor Eugene Thach made the motion, and Supervisor Tommy Lewis seconded the motion to approve the contract with Crenshaw Auction for sale of surplus equipment to be held April 24th, 1999, at a site located 3 1/4 miles east of Hernando on Holly Springs Road, at a commission rate of 7%. The **motion passed** by a unanimous vote. ****See Exhibit D.19****

20. Lawncare - Approval of Board President to execute contract

Supervisor Tommy Lewis made the motion, and Supervisor Eugene Thach seconded the motion to authorize the Board President to execute the Lawncare contract with the approval of the Board Attorney, William Austin. The **motion passed** by a unanimous vote. ****See Exhibit D.20****

ITEM D.21, CONTINUED.

21. Approval to accept grant - DEQ - Hazardous Waste Day

Vanessa presented the Hazardous Waste grant for approval by the Board of Supervisors. Vanessa said the grant is for \$ 15,000.00 with a \$ 5,000.00 match. Vanessa said Jim Bearden has stated the \$ 5,000.00 match is in the budget. Vanessa Lynchard said the credit for this grant belongs to Jim Bearden.

Supervisor Tommy Lewis made the motion, and Supervisor Jake Pearson seconded the motion to accept the Hazardous Waste Grant in the amount of \$ 15,000.00 with a \$ 5,000.00 match. The **motion passed** by a unanimous vote. ****See Exhibit D.21***

22. Approval of Linda Stenson - Chancery Court Administrator - Remove Eva

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Miller - Chancery Court Administrator - to sign purchase requisitions

Vanessa presented a request authorizing Linda Stenson, Chancery Court Administrator to sign purchase requisitions and to remove Eva Miller. Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to approve the authorization for Linda Stenson to sign purchase requisitions and the removal of Eva Miller. The **motion passed** by a unanimous vote. ****See Exhibit D.22***

23. Planning Commission

a. Ordinance of Discharge for Fire Arms

Merritt Powell of the Planning Commission notified the Board of Supervisors, as of today, there is no ordinance for Discharge of a Fire Arms in the County. Mr. Powell requested guidance from the Board of Supervisors.

Supervisor Tommy Lewis said he received a complaint from a resident in a subdivision. Supervisor Lewis said the resident stated bullets flew overhead of a child riding a bicycle and lodged in a tree. Supervisor Lewis said there is a problem with shooting of a firearm on 1 ½ acres in a subdivision.

Supervisor John Caldwell said there also needs to be an ordinance in agriculture zoning.

Mr. Powell said he has spoken with gun dealers in connection with a noise ordinance and to their knowledge, there is no ordinance to use as a model.

Supervisor Eugene Thach asked Mr. Powell if any other County has a fire arm ordinance. Mr. Powell said not to his knowledge, however, the city does have an ordinance.

Supervisor Tommy Lewis recommended Mr. Powell research this issue and bring recommendations to the Board of Supervisors. Supervisor Jessie Medlin said something needs to be done.

County Administrator, David Armstrong recommended Mr. Powell research the issue and to have the Planning Commission Board bring recommendations to the Board of Supervisors.

Supervisor Eugene Thach said noise must not be a problem since the County allows fire works. Supervisor John Caldwell said safety first, then noise, as laws are in place to protect citizens.

No motions were made nor votes taken on this issue.

ITEM 23.b, CONTINUED,

b. Budget Approval for Plans Review from SBCCI

Merritt Powell of the Planning Commission requested budget approval for plans to be sent to SBCCI for review. Mr. Powell said SBCCI Engineering charges \$ 100.00 per hour for review of plans, and this review would require approximately two (2) to two and half (2 ½) hours.

Supervisor Eugene Thach asked Mr. Powell if Planning has money in the budget for this review. Mr. Powell said no, but he would try to move revenue around in the Planning's budget.

Supervisor Eugene Thach made the motion, and Supervisor Jessie Medlin seconded the motion to approve SBCCI to review of plans at a rate of \$ 100.00 per hour, with fee to be

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paid from the Planning Commission’s budget and to approve a budget amendment from the PC budget for same. The **motion passed** by a unanimous vote.

24. Approval to purchase computer hubs - Larry Wood - IS

Director of IS, Larry Wood requested approval to purchase one (1) computer hub to be installed for pc’s.

Supervisor Eugene Thach asked Mr. Wood if money is in the budget. Mr. Wood said there is no money in the budget for this hub at this time. Mr. Wood said he had recommended this hub be purchased when the Administrative Building is complete, however, he would like to have this in place now. Mr. Wood said this hub will remain in the Courthouse after renovation.

At the recommendation of Is Director, Larry Wood, Supervisor Eugene Thach made the motion, and Supervisor John Caldwell seconded the motion, to approve the purchase of one (1) computer hub and to approve a budget amendment from the General Fund for same. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Absent

25. Board of Education - Request for Assistance - Southaven Elementary

Robert Earl Phillips presented a letter from Jerry R. Baird, Superintendent of DeSoto County Schools requesting County assistance in requesting three (3) loads of clean dirt and one (1) load of sand for the Donny Woods ballfield at Southaven Elementary School.

Supervisor John Caldwell made the motion, and Supervisor Tommy Lewis seconded the motion to approve County assistance in supplying three (3) loads of clean dirt and one (1) load of sand for the Donny Woods ballfield at Southaven Elementary School. The **motion passed** by a unanimous vote. ****See Exhibit D.25****

E. EXECUTIVE SESSION

The “Executive Session” portion of this meeting is presented under the portion of minutes called “Executive Session.

ITEM F., CONTINUED,

F. OTHER ISSUES

1. Sheriff’s Department - Prisoner Medical Bills - David Fisher

The Comptroller, Dale Thompson requested authorization to pay prisoner medical bills for David Fisher to Baptist Memorial Hospital in the amount of \$ 129,834.76 and to Cardiovascular Phys of Memphis in the amount of \$ 463.00.

Ms. Thompson said David Fisher is a state prisoner, and funds have been received from the State for payment of the above medical bills.

At the recommendation of the Comptroller, Dale Thompson, Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion to approve payment

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to Baptist Memorial Hospital in the amount of \$ 129,834.76 and to Cardiovascular Phys of Memphis in the amount of \$ 463.00, for state prisoner David Fisher. The **motion passed** by a unanimous vote. ****See Exhibit F.1****

2. Insurance Claim - Election Worker

Supervisor John Caldwell requested the Comptroller, Dale Thompson to follow up on an insurance settlement for a election worker in the County Election. Supervisor John Caldwell said the claims have been settled, however, there seems to be a \$ 44.00 discrepancy. The Comptroller agreed.

3. Starlanding Overpass

Supervisor John Caldwell asked Carl Ray Furr about the status of the Starlanding Overpass. Mr. Carl Ray Furr replied the Starlanding Overpass issue is between the Northern Highway Commission and the DeSoto County Board of Supervisors.

4. End of Baker Road - Kenny Gunn

The Road Manager, Kenny Gunn said he received a request for maintenance on the End of Baker Road, located in District 3.

Mr. Gunn said this section of road is approximately 1500 feet long, however, he has no records of work being performed on this section of Baker Road. Supervisor Jake Pearson said the County has maintained this section of road in the past.

Supervisor Jessie Medlin recommended a committee reviewing this section of Baker Road and returning with recommendations to the Board of Supervisors.

The Board of Supervisors asked the Road manager and Supervisor Pearson to get the residents to bring in a petition to have the road adopted.

5. Old Cub Lake Road - Kenny Gunn

The Road Manager, Kenny Gunn said he is aware a committee is to review the section of Old Cub Lake Road and return with recommendations to the Board of Supervisors.

ITEM F.6, CONTINUED,

6. Russell Cove - Kenny Gunn

The Road Manager, Kenny Gunn said he received a request for maintenance on Russell Cove, located in District 4.

Mr. Gunn said this section of road is west of Nesbit, and a resident, Mr. Russell did maintain this section of road until his death. Mr. Gunn said now Russell Cove has new residents and they are requesting the road be maintained. Supervisor John Caldwell said he did not think this section of road was a county road.

Supervisor Jessie Medlin recommended a committee of Supervisor Tommy Lewis and Supervisor Eugene Thach to review this section of Russell Cove and return a recommendation to the Board of Supervisors.

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The Board later agreed if the residents want the road to be maintained, the residents legally have to submit a petition to the Board of Supervisors.

7. Alexander, South of College - Kenny Gunn

The Road Manager, Kenny Gunn said he has received a request for maintenance on Alexander, South of College located in District 1.

Mr. Gunn said residents on Alexander, South of College had requested the County not maintain this section, now, residents are requesting the County maintain this section of road. Supervisor Jessie Medlin said this is a small narrow road, and the residents have graded and maintained this section.

Supervisor Jessie Medlin said he will request right of way from residents on Alexander, South of College to allow County maintenance on this section of road and to allow the county to upgrade the road.

8. Poplar Corner and Goodman Road - Kenny Gunn

The Road Manager, Kenny Gunn said at Poplar Corner and Goodman in District 3, he has received a request for maintenance by the county. Mr. Gunn said he is requesting guidance from the Board as this section of road circles behind a church.

9. Walls Satellite Building - Kenny Gunn

The Road Manager, Kenny Gunn notified the Board of Supervisors since the last Board meeting, March 15th, 1999, the Walls Satellite Building has been burglarized. Mr. Gunn said the burglary took place inside the Satellite Building with tools being targeted.

Mr. Gunn said this building is in a secluded area and no one resides close in proximity to the property. Mr. Gunn said the County owns the adjoining property to the west of the building.

Supervisor Eugene Thach asked if the Sheriff's Department patrols this area. Supervisor Jessie Medlin said there are no street lights, only security lights on the building. Supervisor Tommy Lewis suggested Mr. Gunn place security camera's on this premises.

After further discussion, Mr. Gunn was instructed to review pricing for security camera's and return recommendations to the Board of Supervisors on Monday, April 5th, 1999.

ITEM F.10, CONTINUED,

10. Polk Lane - Kenny Gunn

Road Manager, Kenny Gunn notified the Board of Supervisors he has received a request from Williams Sonoma to relocate the temporary road known as Polk Lane. Mr. Gunn said at the present time, the temporary road is in the middle of the parking lot for Williams Sonoma.

Board Attorney, William Austin said the County entered into a Memorandum of Understanding the main road would be constructed by April 1st, 1999, and the relocation of the temporary road would be a compromise at this point.

Supervisor Jessie Medlin explained there are approximately thirty-five (35) to forty (40) families located behind Williams Sonoma, and without this section of temporary road, these residents would be stranded.

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Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion instructing the Road Manager Kenny Gunn, as a priority, to move the temporary road and create another road on Polk Lane as stipulated by the Memorandum of Understanding between DeSoto County and Williams Sonoma. The **motion passed** by a unanimous vote.

11. State Project SAP 17(3)M - Daniel Murphy

At the recommendation of the County Engineer, Daniel Murphy, Supervisor Tommy Lewis made the motion, and Supervisor John Caldwell seconded the motion to accept the State Project SAP 17(3)M on the widening of Robinson-Gin Road into the minutes. The **motion passed** by a unanimous vote.

12. Ambulances - Bobby Storey

Bobby Storey notified the Board of Supervisors, the seven (7) new ambulances have arrived.

Supervisor Eugene Thach asked Mr. Storey if distribution of the ambulances has been decided. Mr. Storey said he is recommending a unit be placed in each municipality with the County retaining three (3) units.

Supervisor John Caldwell asked Mr. Storey if there will be any spare units. Mr. Storey replied, with all units manned, each municipality will have one (1) spare unit. Mr. Storey said if the County has a unit down, he will be able to retrieve a unit from the municipality.

County Administrator, David Armstrong asked Mr. Storey if any ambulances were ready for auction. Mr. Storey said, at this time, he is not prepared to auction spare units.

Supervisor Eugene Thach made the motion, and Supervisor Jessie Medlin seconded the motion to approve recommendations by Bobby Storey regarding distribution of one (1) new ambulance unit to each municipality with the County retaining three (3) ambulance units. The **motion passed** by a unanimous vote.

ITEM F.12, CONTINUED,

Mr. Storey notified the Board of Supervisors the City of Southaven has requested to purchase one (1) of the old ambulance units. Mr Storey said the City of Southaven wants to refurbish a unit as a Fire/Police Investigation Unit.

13. Lindsay Eubanks - Supervisor John Caldwell

Supervisor John Caldwell made the motion, and Supervisor Eugene Thach seconded the motion authorizing the return of a check in the amount of \$ 250.00 to Lindsay Eubanks. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Absent
John Caldwell-----Yes
Tommy Lewis-----Yes

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14. Assessments - Parker Pickle

Supervisor John Caldwell made the motion and Supervisor Jake Pearson seconded the motion to approve the increases and reductions in assessments as presented by the Tax Assessor. The **motion passed** by a unanimous vote. ****See Exhibit D.14****

15. Petition to adjust - approval of Homestead Exemptions

Supervisor John Caldwell made the motion and Supervisor Eugene Thach seconded the motion to approve the petition to adjust homestead exemption supplemental roll as presented by the Chancery Clerk. The **motion passed** by a unanimous vote. ****See Exhibit F.15****

16. Bid Opening

The Road Manager, Kenny Gunn opened Emulsified Asphalt; Corrugated Culverts; and Plastics Culverts and read the results of same as indicated on the attached bids.

Due to the nature and number of items on the annual bids, Supervisor Eugene Thach made the motion, and Supervisor John Caldwell seconded the motion to authorize the Road Manager, Kenny Gunn to open bids and place bids under advisement. The **motion passed** by a vote as follows:

Jessie Medlin-----Yes
Eugene C. Thach-----Yes
James D. Pearson-----Yes
John Caldwell-----Yes
Tommy Lewis-----Absent

****See Exhibit F.16****

Supervisor Eugene Thach made the motion and Supervisor Jake Pearson seconded the motion to adjourn until Monday, April 5, 1999 at 9:00 a.m.

THIS the 29th day of March, 1999, these minutes have been read and approved by the DeSoto County Board of Supervisors.

JESSIE L. MEDLIN, President
DeSoto County Board of Supervisors

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